

Waverton Parish Council

Minutes of the Parish Council Meeting held virtually via Zoom on Thursday 23rd July 2020 at 7.30pm.

Present

Councillors G.Girvan (Chairman), J Dixon, W.Paterson, T Huntington, S Wharton, S.Peile. Also present Clerk A.M.Paterson

015/20 Chairman's opening remarks.

The Chairman welcomed all to the meeting

016/20 Apologies for absence

L.Graham and J Spark.

017/20 REQUESTS FOR DISPENSATIONS

No requests were received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

DECLARATIONS OF INTEREST

Item 10a) Planning Application – Stephen Wharton

018/20 Minutes

Resolved that the minutes of the Ordinary Parish Council meeting held on the 27th February 2020 be signed by the chairman as a true record. (Copy attached)

019/20 Public Participation (at the Chairman's discretion)

None present

020/20 Reports from outside bodies.

Report from the County Councillor. None received.

Report from the District Councillor. Cllr M Johnson gave a short report with Allerdale proactively supporting CCC with Covid Outbreak.

Report from Wigton Joint Burial Committee – Councillor G Girvan updated Members on the running of the cemetery. The Committee had received a government grant and the Cemetery House is to be let to gain some rental income.

Report from Village Hall Committee. Councillor G Girvan reported hall had been shut down since the start of lockdown. Opening in September and had received a grant.

Report from the Internal Drainage Board –Nothing to report

021/20 Payment of Accounts

The following payments were authorised by the council

Cheque No

100547 CALC subscription £128.64

100548 Clerks Salary (April/July) £359.04

100549 BHIB Ltd Insurance Policy £174.66

100550 E Bell, Internal Auditor £28.00p

100551 A M Paterson, ICO online registration £40.00 + clerk's expenses (Apr/Jul) £29.21 = £69.21

100552 A Ward, Web Hosting £20.00

Home Group Ltd (5 Year 2019 – 2023) Bus Shelter rent – prepaid in 2019

022/20 Financial report. (Minute reference 8 from Agenda)

The Councils Accounts as at 31st March 2020 were agreed and duly signed by the Chairman.

The Councils bank reconciliation for year ended 31st March 2020 was noted.

- i) APPROVAL OF THE ANNUAL GOVERNANCE STATEMENT 2019/20. Having been circulated to the Council by the Clerk it was duly approved and signed by the Clerk and the Chairman. Section 1 approved before Section 2.
- ii) APPROVAL OF ANNUAL ACCOUNTING STATEMENT 2019/20. Having been circulated to the Council by the Clerk it was duly approved and signed by the Clerk and the Chairman. All the statements will be published on the parish website and a period of public inspection advertised.
- iii) CERTIFICATE OF EXEMPTION FROM LIMITED ASSURANCE REVIEW. The Clerk had circulated the Annual Accounts as well as the Annual Governance & Accounting Statements. Parish Council's with income and expenditure each less than £25,000 can certify themselves exempt from a limited assurance review. This was agreed, and the Certificate of Exemption was signed by the Chair.

023/20 Correspondence

The following items of correspondence were noted.

- i. Woodrow Community Scheme – Plea for Fibre Broad band and request for waverton Parish Council to act as legal entity with Openreach contract. The Parish Council have asked CALC to comment on the risk to the parish. Decision deferred to next meeting to obtain further information.
- ii. Allerdale BC - Footway Lighting, Light Data. It was unanimously agreed to precept for £231.00 for Lighting energy bills in the precept.
- iii. Borderlands Voucher Scheme for Broadband, scheme ends 31 March 2021

024/20 Planning Matters.

The following planning application was noted.

Consultation

a) Application No	Location	Proposal
FUL/2020/0103 CONSULTATION CLOSED	Orchard House, Waterside, Wigton	Change of use of land for the installation of 3 glamping pods and association access points
FUL/2020/0152 NO OBJECTIONS	Waterside House farm, Waterside, Wigton	Erection of general purpose agricultural building

b) Decisions –

Application No	Location	Proposal
FUL/2020/0017 APPROVED	Blaithwaite House, Wigton	Change of use of land and reconfiguration of site to include installation of additional 12 serviced pitches, 9 timber built log cabins and camping site

025/20 Highway Matters

To deal with any highway matters

- i. Update on items reported from the last meeting – the drainage outfall near river bridge on A596 is due to be surveyed by Sapphire.
- ii. North Allerdale Traffic Regulation Order review – question if meeting remotely to allow for council to give feedback on proposed plans?

026/20 CALC

The contents of CALC correspondence were noted.

- a) CALC circular April and May 2020

027/20 Items for inclusion on the next Agenda

Usual Agenda items

Woodrow Community Scheme

028/20 Date of next meeting

It was noted that the date of the next meeting will be on the 24th September 2020 in the Village Hall starting at 7.30pm.

The Chairman thanked all for attending and closed the meeting at 8.20pm

Signed _____

Dated 24th September 2020

Waverton Parish Council

Minutes of the Parish Council Meeting held virtually via Zoom on Thursday 24th September 2020 at 7.30pm.

Present

Councillors, G.Girvan (Chairman), W.Paterson (Vice Chairman), J Dixon, T Huntington, , S Peile. Also present Clerk A.M.Paterson, and Cllr M Johnston

029/20 Chairman's opening remarks.

Cllr G Girvan chaired the meeting and welcomed everyone.

030/20 Apologies for absence

L.Graham & S Wharton

031/20 REQUESTS FOR DISPENSATIONS

No requests were received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

DECLARATION OF Pecuniary Interest or other Registrable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registrable Interests) relating to any items on the agenda

None

032/20 Minutes

Resolved that the minutes of the Parish Council meeting held on the 23rd July 2020 be signed as a true record

033/19 Public Participation (at the Chairman's discretion)

None present

034/20 Reports from outside bodies.

Report from the County Councillor. No apologies or report received.

Report from the District Councillor. Cllr M Johnston reported that he has written to all parishes to cancel the proposed street lighting transfer for now. Allerdale BC continues to work and support the County Council on Track & Trace with Covid 19 cases on the rise.

Report from Wigton Joint Burial Committee – Cllr G Girvan reported that the Cemetery house has now been let which will be a good source of income.

Report from Village Hall Committee. Cllr G Girvan reported there are currently no hall bookings.

Report from the Internal Drainage Board – Cllr J Dixon reported that the CLA are hoping a meeting will be arranged in November to set up a new drainage board and then it will be up to local landowners in the area to agree on its future.

035/20 Payment of Accounts

The following payments were authorised by the council
Cheque No

100553 A.M.Paterson, (Clerks salary Aug/Sept)£184.48 and expenses £16.93.Total £201.41

100554 Wigton Burial Joint Committee, precept 2020/21 £642

100555 Solway Plain Team Magazine grant £30

100556 Citizens Advice Allerdale, agreed £50.00

100557 Great North Air Ambulance agreed £100.00

036/20 Financial report and Policies

The Councils Accounts and reconciliation as at 31st August 2020 were agreed and duly signed by Cllr T Huntington.
GDPR – ICO registration complete

037/20 Correspondence.

The following items of correspondence were noted.

- a) Citizens Advice Allerdale – it was resolved to give a grant of £50.00
- b) CALC Allerdale – Agenda & Minutes
- c) Cumbria County Council – Highways Asset Management Strategy 2020-25
- d) Carlisle Diocese – Proposed closure of Christ Church, Waverton. The clerk is to write to confirm if there are any Burials in the Church grounds and ask what they are proposing to do with any Burial ashes and the War Memorial. Is it classified as consecrated ground?
- e) Woodrow Broadband (from previous meeting) Openreach agreement – CALC response. The clerk is to respond to the Woodrow Broadband group to say the parish cannot legally take on the role of legal entity as can only cover its own parish. The advice is to set up as a community/resident's group by incorporating as a company.
- f) Dog Fouling PSPO response. The chair had replied to the consultation. Several councillors agreed that dog fouling is a problem in some areas.
- g) Respect the outdoors campaign from DEFRA
- h) CALC – Local government reorganisation in Cumbria – Interim Position Statement

038/20 Planning Matters.

The following planning application was noted.

a) Consultation

Application No	Location	Proposal
LBC/2020/0021 No objections	Waver House Waverton, Wigton	Retrospective application for 18 solar panels to rear facing roof pitch
HOU/2020/0148 No objections	Orchard House, Waverton, Wigton	Single storey extension to provide extended kitchen with dining area

b) Decisions –

None received

039/20 Highway Matters

The following Highways matters were noted:

- i) Temporary Road Closure – Woodrow near Wigton
- ii) The clerk is to ask for a progress report on the flooding on A596 near Waverton River bridge which has had three episodes of flooding again in August. Cumbria County Council previously said they were looking into the drainage outfall.

040/20 CALC

The contents of CALC correspondence were noted.

- a) CALC circular September/October 2020
- b) CALC AGM – 26th September 2020

041/20 Items for inclusion on the next Agenda

Usual Agenda items
Precept
Recognitions

042/20 Date of next meeting

It was noted that the date of the next meeting will be on the 26th November 2020 in the Village Hall starting at 7.30pm.

The Chairman thanked all for attending and closed the meeting at 8.12pm

Waverton Parish Council

Minutes of the Parish Council Meeting held virtually via Zoom on Thursday 26th November 2020 at 7.30pm.

Present

Councillors, G.Girvan (Chairman), W.Paterson (Vice Chairman), T Huntington, S Peile. Also present Clerk A.M.Paterson, and Cllr M Johnston

043/20 Chairman's opening remarks.

Cllr G Girvan chaired the meeting and welcomed everyone.

044/20 Apologies for absence

L.Graham, S Wharton & J Dixon

045/20 REQUESTS FOR DISPENSATIONS

No requests were received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

DECLARATION OF Pecuniary Interest or other Registrable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registrable Interests) relating to any items on the agenda

None

046/20 Minutes

Resolved that the minutes of the Parish Council meeting held on the 24th September 2020 be signed as a true record

047/20 Public Participation (at the Chairman's discretion)

None present

048/20 Reports from outside bodies.

Report from the County Councillor. No apologies or report received.

Report from the District Councillor. Cllr M Johnston that Allerdale BC continues to work and support Covid 19 and is delivering the next round of government funded business grants. Allerdale BC has submitted its final submission to government on its position on the Unitary model of structure with residents being consulted in Feb/Mar next year.

Report from Wigton Joint Burial Committee – Cllr G Girvan reported that the Burial Committee had met the night before on 25th November to agree the Burial precept. The Cemetery had had a quiet year with very few burials. They currently have another legal claim in progress with lawyers involved. The cost to the Burial Committee is unknown now.

Report from Village Hall Committee. Cllr G Girvan reported the hall is currently closed to the Spring due to Covid.

Report from the Internal Drainage Board – No report received.

049/20 Payment of Accounts

The following payments were authorised by the council

Cheque No

100558 A.M Paterson (Clerks salary Oct/Nov) + expenses £193.61

100560 Grasscutting £50 for fuel (D A Harrison fuel voucher)

050/20 Financial report and Policies

The Councils Accounts and reconciliation as at 31st October 2020 were agreed and duly signed by Cllr T Huntington.

051/20 Precept

Budget for year ending 31st March 2022 (see attached).

RESOLUTION: The Proposed Parish Precept for 2021-2022 is £3000.00. The council resolved to agree the total amount to be precepted excluding any grants to be £3000.00

The clerk must complete the claim form from Allerdale BC by 8th January 2021.

052/20 Correspondence.

The following items of correspondence were noted.

- iv. Great North Air Ambulance – Thank you for grant
- v. Allerdale & Copeland – Wigton Emergency Plan Draft – Wigton TC has asked if Waverton and Woodside are interested in joining them in Emergency Group Planning. The council need to decide whether to join. The Council proposed to feed into the group and make a full decision when more details are known.
- vi. Allerdale BC – Review of Statement of Licensing Policy. Consultation.
- vii. Cumbria Local Nature Partnerships – Programme of lunchtime talks
- viii. Allerdale BC – Allerdale have made a further Dog Fouling Order in response to the consultation.
- ix. North West Ambulance Service – CPR group. Request for support for keyrings for schools ‘How to save a life’ app
- x. CALC – update re Local Government Reorganisation in Cumbria – supportive
- xi. Carlisle Diocese – Proposed Closure of Christ Church Waverton – response to Parish Council letter. The Parish Council have to accept the proposal but would have preferred that it wasn’t closing.
- xii. Census 2021 – asking Parish Council to help with local communication – they can provide a paper census forms for those who would rather use than online.

053/20 Planning Matters.

The following planning application was noted.

Consultation

c) Application No	Location	Proposal
FUL/2020/0218 ALREADY BEEN APPROVED	Land at milestone Farm, Waverton, Wigton	Conversion of farm buildings to three dwellings (previously approved for development)
HOU/2020/0148 NO OBJECTIONS	Orchard House, Waterside, Wigton	Single storey extension to provide extended kitchen with dining area

d) Decisions –

Application No	Location	Proposal
LBC/2020/0021 Listed Building Consent GRANTED	Waver House, Waverton, Wigton	Retrospective application for installation of an 18 panel solar PV installation to the rear/souh facing roof pitch

054/20 Highway Matters

The following Highways matters were noted:

- i) Waverton Flooding – Response from Balfour Beaty and Cumbria County Council

055/20 Recognitions

The Parish Council would like to show its gratitude for good citizens of the Parish by sending a big ‘Thank You’ to the following; Keith and Diane Turnbull, Barbara Pearson for tidying and maintaining of Parish areas. Also, Waverton Garage for providing a valuable service to the community and a well-stocked local shop which acts as a central hub.

056/20 CALC

The contents of CALC correspondence were noted.

- i. CALC circular October and November 2020

057/20 Items for inclusion on the next Agenda

Usual Agenda items
Risk Assessment

058/20 Date of next meeting

It was noted that the date of the next meeting will be on the **25th February 2021** in the Village Hall starting at 7.30pm.

The Chairman thanked all for attending and closed the meeting at 8.20pm

Signed _____

WAVERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held virtually via Zoom on Thursday 25th February 2021 at 7.30 p.m.

Present: Councillors George Girvan (Chairman), John Dixon, Tony Huntington, Stephen Peile, Stephen Wharton.

01/21 Chairman's Opening Remarks.

The Chairman welcomed all to the meeting.

02/21 Apologies for Absence.

Linda Graham, William Paterson (Vice Chairman) & Allison Paterson (Clerk) and John Spark.

03/21 Requests for Dispensations.

No requests were received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

Declarations of interest.

Item 10 a) Planning Application 2021/0025 – Councillor Huntington

04/21 Minutes.

Deferred that the minutes of the Ordinary Parish Council meeting held on the 26th November 2020 be signed by the chairman as a true record.

05/21 Public Participation (at the Chairman's discretion).

None present.

06/21 Reports from Outside Bodies.

Report from the County Councillor. None received.

Report from the District Councillor. None received.

Report from Wigton Burial Joint Committee. Councillor Girvan updated Members on the running of the cemetery.

The Committee are proposing to enter into a Service Agreement with Allerdale Borough Council who will provide curating services at the Cemetery. It was unanimously **Agreed** to authorise the Chairman to sign on behalf of Waverton Parish Council. A final copy of the Service Agreement when available will be circulated to Councillors in due course.

An application Outline Planning Permission has been submitted to Allerdale Borough Council for provision of access to the rear of the Cemetery House, for the occupier, and to a Shed, for the Committee.

Report from Village Hall Committee. Councillor Girvan reported the Hall has been closed since the start of Lockdown Three. The Hall was briefly opened in September and has fortunately since received a second grant.

The Hall floor is damaged and will need repairs.

Report from the Internal Drainage Board. – Nothing to report (Councillor Dixon)

07/21 Payment of Accounts.

No payments were presented to be authorised by the Council.

08/21 Financial report.

Deferred that the Council’s Accounts as of 31st January 2021 will be agreed and duly signed by the chairman.

09/21 Correspondence.

No items of correspondence have been received which require the Council’s full discussion.

010/21 Planning Matters.

The following planning applications were noted:-

Application No	Location	Proposal
FUL/2021/0025 UNDER CONSULTATION	Crummock Bank Farm, Waverton, Wigton	Proposed timber framed building to house milk vending machine and hardcore pad.
FUL/2020/0254 GRANTED WITH CONDITIONS	Greenrigg Farm, Waverton, Wigton	Proposed cattle shed.
AGR/2020/0501 DETERMINED	Wavercroft, Waverton, Wigton	Prior notification for the erection of a new steel framed building.
AGR/2020/0502 DETERMINED	Wavercroft, Waverton, Wigton,	Prior notification for the concreting of farmyard.
FUL/2021/0047 UNDER CONSULTATION	Waverton House, Waverton, Wigton	Proposed roof over second silage pit

011/21 Highway Matters.

To deal with any highway matters

- iii. The bridge at Waterside has been damaged in several accidents over the past months and is currently being repaired again.
Agreed to request re-siting of the current Salt Bin (damaged in the last accident) as it has been re-sited in the same place and will be damaged again.
Agreed to request additional Salt provision at the top of and halfway down on the downhill section from Woodrow towards the bridge.
- iv. As a result of drainage problems, flooding has occurred in Lessonhall particularly affecting the property “Low Yard”.
Agreed Councillor Dixon will pursue the matter with a named contact he is liaising with over a similar matter.

012/21 CALC.

No items from CALC correspondence were raised.

013/21 Items for inclusion on the next Agenda.

Usual Agenda items

014/21 Date of Next Meeting.

1. It was noted that the date of the next meeting will be on the **Thursday 27th May 2021** in the Village Hall starting at 7.30 p.m.
This will be the Annual meeting and also the Annual General Meeting.

The Chairman thanked all for attending and closed the meeting at 8.05p.m.

Signed _____

Dated 25th February 2021.