

# WAVERTON PARISH COUNCIL

**Minutes of the Parish Council Meeting  
held Thursday 27<sup>th</sup> May 2021 at 7.30 p.m.**

**Present:** Councillors George Girvan (Chairman), Mike Johnson (Leader – Allerdale Borough Council), Linda Graham, Tony Huntington, Stephen Peile, John Spark.

**015/21      Election of Chairman.**

George Girvan agreed to continue as Chairman for 2021/22.

**016/21      To receive the Chairman's Declaration of Acceptance of Office.**

Done.

**017/21      Election of Vice-Chairman.**

William Paterson has indicated his intention to step down from the post. George Girvan proposed and Stephen Peile seconded Tony Huntington for the post. Passed unanimously.

**018/21      Apologies.**

John Dixon and William Paterson.

**019/21      Minutes.**

Authorised unanimously for the Chairman to sign the previous minutes.

**020/21      To agree Standing Orders.**

Proposed George Girvan and Seconded Stephen Peile. Agreed unanimously.

**021/21      To Appoint Representatives to Outside Bodies.**

Parish Hall Committee – Proposed George Girvan and Seconded Stephen Peile for Linda Graham to be appointed. Passed unanimously.

Wigton Burial Joint Committee – Proposed Linda Graham and Seconded by Stephen Peile for George Girvan and Tony Huntington to be appointed. Passed unanimously.

Internal Drainage Board – George Girvan Proposed and John Spark Seconded for John Dixon to be appointed. Passed unanimously.

**022/21      Declarations of Interest.**

No requests were received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

**023/21      Public Participation (at the Chairman’s discretion).**

None present.

**024/21      Reports from Outside Bodies.**

**Report from the County Councillor.** None received.

**Report from the District Councillor.** Mike Johnson updated the meeting with details of:- Allerdale Borough Council’s AGM which took place in person;

Malcolm Grainer was elected as Mayor; Local Government restructure affecting the present two-tier arrangements with a decision expected shortly;

Allerdale Waste Services Limited;

Maryport Town Centre redevelopment under “future high streets” initiative funding confirmed;

£4m for Wigton awarded through Cumbria County Council’s Borderland Scheme initiative;

funding awarded to Workington through “levelling up” initiative should see reduced numbers of HGVs carrying timber using the A596 through the village.

**Report from Wigton Burial Joint Committee.** George Girvan and Tony Huntington updated Members on the running of the cemetery:- The Committee has entered into a Service Agreement with Allerdale Borough Council who will provide curating services at the Cemetery; Cemetery House is presently vacant but should be re-let shortly; the Committee has agreed a schedule of repayments to be made to its three funding Councils.

**Report from Village Hall Committee.** George Girvan reported the Hall has been closed since the start of Lockdown Three but expects to reopen in line with easing of restrictions.

The Hall was briefly opened in September and received a second grant from Allerdale Borough Council.

The Hall floor is damaged and will need repairs.

**Report from the Internal Drainage Board.** – Nothing to report.

**025/21      Correspondence.**

**Resignation of Clerk:** Alison Paterson has resigned from the position of Clerk to the Council after 16 years. It was unanimously agreed Alison has provided tremendous support to the Council and her contribution will

be greatly missed. George Girvan will send a letter of appreciation on behalf of the Council to acknowledge their appreciation.

George Girvan will advertise for a replacement Clerk in The Grapevine Magazine on the CALC website as well as approaching possible candidates.

**Rural Broadband Consultation:** Tony Huntington provided an update on the Aikbank Broadband Scheme and initial discussions with BT Openreach.

**026/21      Payment of Accounts.**

<b>Cheque No.</b>	<b>Payee</b>	
<b>100560</b>	<b>CALC Sub</b>	<b>£136.55</b>
<b>100561</b>	<b>BHIB</b>	<b>£174.66</b>
<b>100562</b>	<b>E Bell</b>	<b>£28.00</b>
<b>100563</b>	<b>A ward</b>	<b>£20.00</b>
<b>100564</b>	<b>AM Paterson</b>	<b>£205.53</b>

Payments authorized unanimously.

**027/21      Financial report.**

George Girvan Proposed and Tony Huntington Seconded the appointment of Elizabeth Bell as Internal Auditor.

Statement of Accounts were noted and Agreed unanimously.

The Council's bank reconciliation was noted.

The Annual Return for External Audit was discussed and Agreed unanimously.

Certificate of Exemption – has been submitted as we are eligible.

**028/21      Financial Regulations.**

George Girvan Proposed and Stephen Peile Seconded the Adoption which was approved unanimously.

**029/21      Planning Matters.**

The planning application for Approval for Wannop Waverton Silage Pit Roof was noted.

**030/21      Highway Matters.**

Linda Graham advised potholes at Field End Cottage had been reported. Requests for "Slow Down" signs at Field End Cottage and Woodlands at Waterside have been made.

The culvert works on Silloth Road are ongoing.

**031/21      Parish Website & Email Address.**

<http://www.wavertonpc.org.uk/>  
[parishclerk@wavertonpc.org.uk](mailto:parishclerk@wavertonpc.org.uk)

**032/21      CALC.**

No items of particular interest were noted.

**033/21      Items for inclusion on the next Agenda.**

Usual Agenda items

**034/21      Date of Next Meeting.**

It was noted the date of the next meeting and the deferred Annual Meeting will be on the **Thursday 23<sup>rd</sup> September 2021** in the Village Hall starting at 7.30pm.

The Chairman thanked all for attending and closed the meeting at 8.25pm

Signed \_\_\_\_\_

Dated 23<sup>rd</sup> September 2021.

**WAVERTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held Thursday 23<sup>rd</sup> September at 7.30 p.m.**

**Present:** Councillors Girvan, Huntington, Peile, Dixon, Wharton, & Paterson

**34/21 To Receive Apologies for Absence.**

Apologies accepted for Cllr Graham & Cllr Johnston (ABC)

**35/21 To approve the minutes of the Parish Council Meeting held on 27<sup>th</sup> May 2021**

The minutes were approved and duly signed by the Chair

**36/21 Declarations of Interests, Members and Officers to give notice of interest on items on the agenda**

None

**37/21 Exclusion of Press and Public**

None

**38/21 Appointment of new Clerk and RFO**

The appointment of Mrs J Webster was noted

**39/21 Public Participation**

**39.1** To receive any representations from members of the public – None

**39.2** To receive reports from Borough and County Councillors in attendance – None

**39.3** To receive a report from the Wigton Burial Joint Committee – Pat Williams is now chair of the committee, with Heather Robbins now vice- chair. J Mattinson has replaced W McKay as a member from Woodside Parish Council. Ian Rumney has been awarded the grounds maintenance contract. A rowan tree is to be planted in the memorial garden. Cllr Girvan & Marrs continue to work on the cemetery mapping.

**39.4** To receive a report from the Village Hall Committee – As reported in the Annual Parish Meeting the Hall is now open, but presently is very quiet

**39.5** To receive a report from the Internal Drainage Board – Nothing to report.

**40/21 Finance Matters**

**40.1** To authorise payments – AUTHORISED – as per the schedule previously circulated

**40.2** To receive the financial statement – RECEIVED AND APPROVED. The clerk was requested to bring the bank statements to the next meeting for signature

**40.3** To consider donations – AGREED – North Great Air Ambulance, £100. Citizens Advice, £50. Solway Plain Magazine, £30.

**41/21 Highways Matters**

The clerk was requested to report the following – loose manhole cover at Parkgate Hall, and pot-holes at Field End, Waterside

**42/21 Clerks Report**

- Asked whether councillors wanted all emails forwarded on – Cllrs requested they be filtered out
- Reported on new Highways reporting system

**43/21 Items for inclusion on the next Agenda.**

Usual Agenda items plus Budget/Precept and annual thank you letters

**44/21 Date of Next Meeting.**

Thursday 25<sup>th</sup> November, 7.30pm in Waverton Village Hall

**WAVERTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held Thursday 25<sup>th</sup> November at 7.30 p.m.**

**Present:** Councillors Girvan, Huntington, Peile, Dixon & Paterson

**45/21 To Receive Apologies for Absence.**

Apologies accepted for Cllr Graham & Cllr Johnston (ABC)

**46/21 To approve the minutes of the Parish Council Meeting held on 23<sup>rd</sup> September 2021**

The minutes were approved and duly signed by the Chair

**47/21 Declarations of Interests, Members and Officers to give notice of interest on items on the agenda**

None

**48/21 Exclusion of Press and Public**

None

**49/21 Public Participation**

**49.1** To receive any representations from members of the public – None

**49.2** To receive reports from Borough and County Councillors in attendance – Cllr Johnston (ABC) was unable to attend, and had asked the Clerk to report on the following – All services in County Council now running as normal. Work on the Local Government reorganisation is well underway. Allerdale are to decide whether to accept or decline the invitation to join a Community Partnership in Allerdale to enable the discussions relating to a Geological Disposal Facility to move to the next stage of the process.

**49.3** To receive a report from the Wigton Burial Joint Committee – Cllr Huntington reported the committee had met last night. Cllr Hamblin (Wigton Town Council) has replaced Cllr Lynch. Cllr Williams (Wigton Town Council) will be stepping down due to moving out of the area. The budget had been set with some funds allocated to sunken graves and works to paths and the entrance. The curating service provided by Allerdale Borough Council is working well. Cllr Huntington also updated on the consultation being carried out by the environment agency on contamination issues but the Wigton Cemetery will be able to continue as normal due to the lower number of funerals that take place annually.

**49.4** To receive a report from the Village Hall Committee – The hall remains open but also remains very quiet.

**49.5** To receive a report from the Internal Drainage Board – Nothing to report.

**50/21 Finance Matters**

**50.1** To authorise payments – AUTHORISED – as per the schedule previously circulated

**50.2** To receive the financial statement – RECEIVED AND APPROVED.

**51/21 To agree the budget and set the precept of 2022-23**

Members reviewed the document detailing expected expenditure for the following year and it was **RESOLVED** that the precept remain at £3000.00

**52/21 Highways Matters**

None to report. The loose manhole cover at Parkgate has been repaired

**52/21 To agree the annual “thank you” letters to residents for carrying out maintenance tasks in the parish**

The clerk was instructed to write to Mr and Mrs Turnbull and Mrs Pearson

**53/21 Clerks Report**

- ABC – Statement of Community Involvement re planning matters

**54/21 Items for inclusion on the next Agenda.**

Usual Agenda items

**55/21 Date of Next Meeting.**

Thursday 24<sup>th</sup> February, 7.30pm in Waverton Village Hall



**WAVERTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held Thursday 24th February, 2022 at 7.30 p.m.**

**Present:** Councillors Girvan, Huntington, Wharton, Dixon, Paterson, Sparks & Graham  
Cllr Johnson (ABC)  
One member of the public

**56/21 To Receive Apologies for Absence.**  
Apologies accepted for Cllr Peile

**57/21 To approve the minutes of the Parish Council Meeting held on 25<sup>th</sup> November, 2021**  
The minutes were approved and duly signed by the Chair

**58/21 Declarations of Interests, Members and Officers to give notice of interest on items on the agenda**  
None

**59/21 Exclusion of Press and Public**  
None

**60/21 Public Participation**

**60.1** To receive any representations form members of the public – None

**60.2** To receive reports from Borough and County Councillors in attendance – Cllr Johnston (ABC) reported that there was to be no rise in the Allerdale portion of the council tax for 2022/23 due to additional funding from the government and good financial management. Cumbria County Council had failed in its bid for a judicial review into the Local Government reorganisation. Replacement bins will now be 140 ltrs rather than the 120ltrs previously supplied. As a member of Cumbria County Council, he was also able to report that the Cumbria County Council portion of the council tax would not rise for 2022/23, although there will be an increase for the portion attributed to Adult Social Care and the Police Crime Commissioner  
Cllr Johnson was thanked for his report, and he then left the meeting

**60.3** To receive a report from the Wigton Burial Joint Committee – Cllr Huntington reported that Wigton Town Council had reduced its contribution to the WBJC from 10K to 9K. As a result, the terms of reference were being looked into. Heather Robbins is now chair due to Pat Williams leaving. John Hamblin is the replacement on the committee from Wigton Town council. There have been reports of dog fouling in the cemetery

**60.4** To receive a report from the Village Hall Committee – The hall remains open but continues to be quiet, although Art lessons have resumed twice a week

**60.5** To receive a report from the Internal Drainage Board – Nothing to report.

**61/21 Finance Matters**

**61.1** To authorise payments – AUTHORISED – as per the schedule previously circulated

**61.2** To receive the financial statement – RECEIVED AND APPROVED.

**62/21 Highways Matters**

Several reports of pot holes within the parish and particular concerns raised of the state of the road at the bottom of Woodrow farm. Some problems due to wagons using the road as a short cut. The Clerk was asked to report to Highways

**63/21 Planning Matters**

LBC/2022/001 – Listed building consent for refurbishment and minor alteration to Middle Yard property and demolition of porch (Lessonhall) – Permission granted  
FUL/2022/0012 – Proposed cattle loose house at Steels Farmhouse (Lessonhall) – Still under consideration

**53/21 Clerks Report**

- Believe that the Council do not have to pay the Information Commissioner Office (as no personal data is held by the council) – will double check and report back
- Asked about the Solway Plain Magazine – Cllr Huntington requested that minutes be forwarded to the magazine

**54/21 Items for inclusion on the next Agenda.**

Usual Agenda items

Cllr Huntington asked about obtaining a litter bin for Waverton. Cllr Girvan will determine the best location, and then the clerk will approach ABC

**55/21 Date of Next Meeting.**

Thursday 26<sup>th</sup> May, 7.30pm in Waverton Village Hall