

**WAVERTON PARISH COUNCIL**  
**Minutes of the Annual Parish Council Meeting**  
**held Thursday 26<sup>th</sup> May, 2022 at 7.30 p.m.**

- 1/22 Election of Chairman for the Council year 2022/23**  
Cllr Girvan was elected Chair and duly signed the Declaration of Acceptance of Office
- 2/22 To appoint a Vice Chairman for the Council year 2022/23**  
Cllr Huntington was elected Vice Chairman
- 3/22 In attendance**  
Cllrs Girvan, Graham, Sparks, Huntington, Wharton & Paterson
- 4/22 To Receive Apologies for Absence.**  
Cllr Peile & Cllr Johnson (ABC)
- 5/22 To approve the minutes of the Parish Council Meeting held on 24<sup>th</sup> February, 2022**  
The minutes were approved and signed by the Chair
- 6/22 Declarations of Interests, Members and Officers to give notice of interest on items on the agenda**  
None
- 7/22 Dispensations**  
None
- 8/22 Exclusion of Press and Public**  
None
- 9/22 Public Participation**  
**9.1** To receive any representations from members of the public – None  
**9.2** To receive reports from Borough and County Councillors in attendance – None  
**9.3** To receive a report from the Wigton Burial Joint Committee – Cllr Huntington reported the ongoing challenge to Wigton Town Council regarding the reduction in the requested precept. Terms of Reference were being looked at. Complaints re dog-fouling and grass cutting. Cemetery House has been re-let for another year. Grave digging costs have been increased and the committee are investigating other options. Cllrs Huntington & Girvan were re-appointed as representatives on the committee  
**9.4** To receive a report from the Village Hall Committee – Nothing further to report. Cllr Graham was re-appointed as representative  
**9.5** To receive a report from the Internal Drainage Board – Nothing to report. Cllr Dixon was reappointed as representative
- 10/22 Standing Orders & Financial Regulations**  
The Standing Orders & Financial Regulations had been reviewed by the Clerk, with no amendments or updates necessary. Councillors **RESOLVED** to re-adopt both the Standing Orders and Financial Regulations

**11/22 Asset Register**

The Asset Register was reviewed by councillors and noted

**12/22 Financial Matters/Financial Statements and Annual Audit**

12.1 To receive and authorise payments for 2022-23 to date – Received and approved

12.2 To receive the financial statements for 2022-23 to date – Received and approved

12.3 To approve and authorise the Chairman and Responsible Financial Officer to sign the certificate of exemption -**Approved and Authorised**

12.4 To receive the annual internal audit report for 2021/22 – **Received and noted**

12.5 To approve and authorise the Chairman and the Responsible Financial Officer to Sign the Accounting Statements 2121/22 of the Annual Return – **Approved and Authorised**

12.6 To approve and authorise the Chairman and Responsible Financial Officer to sign the accounts for the year ending 31<sup>st</sup> March 2022 – **Approved and authorised**

12.7 To note the Period of Exercise of Electors Rights and publication on the website - **Noted**

**13/22 Insurance**

Cllrs considered the renewal quote received and **AGREED** that the Clerk renew the policy with BHIB

**14/22 Planning – OUT/2022/0016 Outline application for the erection of three infill dwellings on land adjacent to Milestone, Waverton for Mr Cleland**

Cllrs **RESOLVED** to make the following representations: 1. There have been no recent developments on the south side of the A595 and would set a precedent for potentially more development 2. There is no land identified in Waverton for development according the Local Plan 3. Further strain on the public sewer  
Usual Agenda items

Cllr Huntington asked about obtaining a litter bin for Waverton. Cllr Girvan will determine the best location, and then the clerk will approach ABC

**15/22 Members Reports**

Cllr Huntington reported Elaine Lynch had been elected as our representative on the new Shadow Authority

**16/22 Clerks Report**

The clerk to follow up a Litter Bin with Cllr Johnson

**17/22 Date of Next Meeting.**

**Thursday 22<sup>nd</sup> September, 2022. Meetings for the Council year will be held on the 4<sup>th</sup> Thursday in September, November, February and May**

**WAVERTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held Thursday 29<sup>th</sup> September, 2022 at 7.30 p.m.**

**18/22 In attendance**

Cllrs Girvan, Graham, Peile, Dixon, Huntington, Wharton & Paterson  
2 members of the public

**19/22 To Receive Apologies for Absence.**

Cllr Sparks

**20/22 To approve the minutes of the Parish Council Meeting held on 26<sup>th</sup> May, 2022**

The minutes were approved and signed by the Chair

**21/22 Declarations of Interests, Members and Officers to give notice of interest on items on the agenda**

None

**22/22 Dispensations**

None

**23/22 Exclusion of Press and Public**

None

**24/22 Planning Consultation -FUL/2022/0211**

Application to create new pedestrian access to the garden of Remembrance, providing new gate and footpath- Christ Church, Waverton

This item was brought forward by the Chair, as two parishioners wished to express their concerns. Ashes are buried up against the wall of the church in the remembrance garden. Concerns were raised that as the church is for sale, should any building or roofing works be required then the ashes would likely be disturbed which is upsetting. The families would prefer for the ashes to be moved to a more suitable place within the remembrance garden. They had been in contact with the Diocese, but the request had been dismissed. There is the option of applying for a faculty to do so. It was agreed that the council would write to the Diocese to hopefully add weight to the request. There was no objection to the planning application, but the Clerk was asked to highlight the families concerns in the reply to the Planning Dept.

**25/22 Public Participation**

**25.1** To receive any representations from members of the public – (see 8/22 above)

**25.2** To receive reports from Borough and County Councillors in attendance – None

**25.3** To receive a report from the Wigton Burial Joint Committee – Meeting to be held with WTC in November

**25.4** To receive a report from the Village Hall Committee – Nothing in particular to report -hall back in use by various clubs

**25.5** To receive a report from the Internal Drainage Board – Nothing to report.

**26/22 Financial Matters**

**26.1** To receive and authorise payments for 2022-23 to date – Received and approved

**26.2** To receive the financial statements for 2022-23 to date – Received and approved  
Cllr Huntington reported on the delays in the Barclays mandate changes

**27/22 Donations**

The following donations were agreed:

Solway Plain Magazine £30

Citizens Advice £50.00

Wigton Baths Trust £150

Great North Air Ambulance £100

**28/22 Members Reports**

Cllr Huntington wished to purchase a seat/bench in memory of his son. AGREED

**29/22 Clerks Report**

The Clerk confirmed if a litter/dog bin was purchased by the Council then Allerdale Borough Council would add to the round for emptying – AGREED the clerk go ahead and purchase.

The Clerk advised that no correspondence had been received regarding the contribution to WBJC for 2022/23. Cllr Girvan to follow up

Meeting Closed 8.25pm

**WAVERTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held Thursday 24<sup>th</sup> November, 2022 at 7.30 p.m.**

**30/22 In attendance**

Cllrs Girvan, Graham, Peile, Dixon, Huntington, Wharton, Sparks & Paterson  
Cllr Lynch

**31/22 To Receive Apologies for Absence.**

Cllr Johnson

**32/22 To approve the minutes of the Parish Council Meeting held on 29<sup>th</sup> September, 2022**

2 Typos were corrected, and the minutes were approved and signed by the Chair

**33/22 Declarations of Interests, Members and Officers to give notice of interest on items on the agenda**

None

**34/22 Dispensations**

None

**35/22 Exclusion of Press and Public**

None

**36/22 Public Participation**

**36.1** To receive any representations from members of the public – correspondence received from H Grundy concerning new gate required by railway bridge – Clerk to report

**36.2** To receive reports from Borough and County Councillors in attendance – Cllr Lynch updated progress by the Shadow Authority. Cllr Lynch is on the executive committee for Education. Training/meetings ongoing along with stakeholder events. Police will now be deployed from Carlisle for the area. Budget being put together. Cllr Lynch reported there may be funding for local areas, if there are any requests, they can be sent to her

**36.3** To receive a report from the Wigton Burial Joint Committee – Some issues to be ironed out, the budget and precept are being worked on

**37.4** To receive a report from the Village Hall Committee – Art Classes to be held early 2023

**37.5** To receive a report from the Internal Drainage Board – Nothing to report.

**38/22 Financial Matters**

**38.1** To receive and authorise payments for 2022-23 to date – Received and approved

**38.2** To receive the financial statements for 2022-23 to date – Received and approved  
Cllr Huntington reported on the delays in the Barclays mandate changes

**39/22 Budget and Precept**

The draft budget was considered and approved. It was RESOLVED that the precept be set at £3000 – no increase from the previous year

**40/22 Planning**

OUT/2022/0027 Creation of single dwelling on land adjacent to Buttermilk Barn, Waverton – **No Objection**

**41/22 Letters of Appreciation**

The clerk was instructed to send letters to Mr and Mrs Turnbull and D A Harrison for their contributions to the parish

**42/22 Members Reports**

Cllr Huntington advised that he had identified a suitable site (Layby) for the memorial bench which could be made into a green space with sunflowers.

**43/22 Clerks Report**

- NJC pay award for 2022/23
- Updated on situation regarding business rates for WBJC
- Litter Bin purchased – just needs installed
- Wefibre broadband scheme

Meeting Closed 9pm

**WAVERTON PARISH COUNCIL**  
**Minutes of the Annual Parish Council Meeting**  
**held Thursday 23<sup>rd</sup> February 2023 at 7.30 p.m.**

**44/22 In attendance**

Cllrs Girvan, Graham, Peile, Dixon, Huntington, Wharton, Sparks & Paterson  
Cllr Lynch

**45/22 To Receive Apologies for Absence.**

Cllrs Graham & Peile  
Cllr Johnson – Allerdale Borough Council  
Cllr Lynch (Cumberland Shadow Authority)

**46/22 To approve the minutes of the Parish Council Meeting held on 24<sup>th</sup> November, 2022**

The minutes were approved and duly signed by the Chair

**47/22 Declarations of Interests, Members and Officers to give notice of interest on items on the agenda**

None

**48/22 Dispensations**

None

**49/22 Exclusion of Press and Public**

None

**50/22 Public Participation**

**50.1** To receive any representations from members of the public - None

**50.2** To receive reports from Borough and County Councillors in attendance – None.

**50.3** To receive a report from the Wigton Burial Joint Committee – Winter Maintenance had been discussed at the last meeting. The precept was to be discussed at the Wigton Town Council meeting. The Clerk was instructed to ask for the decision. WBJC are to meet every two months in future rather than quarterly

**50.4** To receive a report from the Village Hall Committee – One heater broken and replacement parts are unavailable. The committee are looking at heating requirements. The fuse box needs replaced, and prices are being sought for painting

**50.5** To receive a report from the Internal Drainage Board – Nothing to report.

**51/22 Financial Matters**

**51.1** To receive and authorise payments for 2022-23 to date – Received and approved

**51.2** To receive the financial statements for 2022-23 to date – Received and approved

**52/22 Banking**

The Clerk was asked to review how other parishes have found the change to Unity Bank Trust before proceeding with changing accounts

### **53/22 Members Reports**

Litter Bin has been installed and being emptied by Allerdale Borough Council.

Cllr Girvan has reviewed the Risk Assessment – to forward to members and add to the next Agenda

Cllr Girvan asked the Clerk to review documents in her possession with a view to depositing in the Archives – Agenda Item next meeting

### **54/22 Clerks Report**

- Reviewing Website - declutter
- Cumberland Council have set the fees – information for WBJC
- Reminder re nominations
- Still attempting to query WBJC Business Rates

Meeting Closed 9pm