

WAVERTON PARISH COUNCIL
Minutes of the Annual Parish Council Meeting held 28th May 2026

Present: Cllrs Huntington, Paterson & Young
Cllr Lynch

1/26 Election of Chairman

Cllr Huntington was re-elected as Chairman for 2026/27

2/26 To receive the Chairmans Declaration of Office

The Chairman duly signed the Declaration of Office

3/26 To elect a Vice-Chairman for 2026/27

Item deferred

4/26 To receive the Vice-Chairmans Declaration of Office

Item deferred

5/26 Apologies for absence

Cllrs Wharton, Peile & Graham

6/26 Minutes of the meeting of 27th February 2026

It was **RESOLVED** to approve the minutes of the meeting held on 27th February 2026

7/26 Declarations of Interest

None

8/26 Requests for Dispensations

None

9/26 Public Participation

9.1 To receive comments and representations from members of the public-None

9.2 To receive a report from the Cumberland Council Member – Cllr. Lynch briefed members about the progress of the Traffic Regulation Order for Wigton and that Cumberland Council were investigating potential enforcement powers for parking outside The Kings Arms. She also briefed members on the SEND Reform Plan (details on Cumberland Council Website) as well as progress in improving Mental Health Services. Members asked that Cllr Lynch pass on their thanks for the works undertaken on the road verge cleaning.

9.3 To receive a report from the Village Hall Committee – Nothing of note to report. The hall had been hired for Bird Auctions.

9.4 To receive a Report from Wigton Burial Joint Committee – Nothing of note to report. The first meeting of the municipal year will be held on 17th June 2026.

9.5 To receive a report from the Internal Drainage Board – Nothing to report.

10/26. Co-Option and Governance

10.1 Neil Young was co-opted to the council.

10.2 Cllr Huntington & Young were appointed representatives on Wigton Burial Joint Committee

10.3 Standing Orders were reviewed – no amendments made

10.4 Financial Regulations were reviewed – no amendments made

10.5 Code of Conduct – **reviewed and re-adopted**

10.6 Model Publication Scheme – **RESOLVED** that the updated version be adopted

10.7 Asset Register – reviewed for accuracy

10.8 Risk Assessment Register - **REVIEWED**

11/26. Financial Matters

11.1 Insurance quote – accepted and **APPROVED**

11.2 The payment schedule was presented and items due were **AUTHORISED** for payment.

11.3 The Financial statement to 31.3.26 was **APPROVED**

12/26 Internal Audit 2025/26

The Internal Audit report was received by members. Mrs G Airey was re-appointed as Internal Auditor for 2026/27 with the clerk being instructed to thank her for her comprehensive written report

13/26 Annual Governance and Accountability Return 2026/27

13.1 To approve and authorise the Chair and RFO to sign the certificate of exemption – **APPROVED and AUTHORISED**

13.2 To receive the annual internal audit report – **RECEIVED**

13.3 To approve and authorise the Chair and RFO to sign the Annual Governance Statement – **APPROVED and AUTHORISED**

13.4 To approve & authorise the Chair and RFO to sign the Accounting Statements – **APPROVED and AUTHORISED**

13.6 To note the Period of Exercise of Electors Rights and publication on the website - **NOTED**

14/26 Members Reports

None

15/26 Clerks Report

- Requested delegated authority for her and TH to authorise payment for WBJC once the invoice was received – **Agreed**
- Had forwarded road closure details at Bolton Low Houses to members

Meeting closed 8.20 pm

Date of Next Meeting - Thursday 24th September 2026